JUN 2 6 1956

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT:

Employees Transferred to Projects

- 1. This memorandum requests the confirmation of a DD/S oral agreement concerning employees transferred to special projects. This oral agreement is contained in paragraph 4.
- 2. The Office of Logistics has been called upon to furnish a number of people to special projects. These individuals have been transferred from the T/O of the Office of Logistics to the T/O of the projects.
- 3. At the time of these transfers it was understood that upon the completion of the project these individuals would return to the Office of Logistics and be placed in the jobs they formerly held or comparable ones. In some instances, however, in order to meet the workload of the Office of Logistics it has been necessary to fill the T/O slots left by these transferred employees. Therefore, their return to the Office of Logistics T/O could, and in all probability would, cause the Office of Logistics to exceed its ceiling.
- 4. The oral agreement was that upon the completion of the special project the transferred employees would return to the T/O of the Office of Logistics even if so doing required double slotting and/or exceeding the Logistics Office ceiling until such time as attrition at the grade levels involved resolved the situation.

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JAMES A. GARRISON Director of Logistics

Distribution:

O - OL

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The agreement contained in paragraph 4 is approved.

Date

OL/ADL/ di (25 June 56)

L. K. White Deputy Director

(Support)